

**Shaftsbury Development Review Board
Minutes of the Meeting Held June 3, 2015**

- 1) 7:02 p.m. The meeting was called to order by Mr. Huncharek. Also present were Mr. Ponessi, Ms. Donckers, and Mr. Mance. Alternate Mr. Palmer was also in attendance. Mr. Bidy and alternate Mr. Day were absent. ZA Stiles was also present.
- 2) Conflict of interest: Mr. Ponessi and Mr. Mance recused themselves from a discussion of application #15-9560. Mr. Palmer joined the board at the table.
- 3) Sign in sheets; not applicable.
- 4) Approval of May 6, 2015 minutes. Several typographical errors were noted which Mr. Huncharek corrected on the original document. Ms. Donckers moved to accept the minutes as changed. Mr. Palmer seconded the motion, which passed 4-0-1, with Mr. Mance abstaining. Mr. Huncharek signed the minutes.
- 5) Application #15-9560, a boundary line change proposed by Richard and Patricia Dailey and Patrick and Lillian's LLC on parcels 16-20-56.1, 16-20-56.5, and 14-20-62:

Mr. Ponessi distributed revised plans, which, in addition to the moving of portions of the eastern boundary line, included illustrations of a 50'-wide landscaped buffer easement on Lot 2 and a water line easement on Lots 2 and 3. Neither the easements nor the boundary line adjustment affect RR 40 compliance or setback requirements.

The members of the board reviewed the plans to confirm that they met the preliminary plat requirements. The ZA distributed a certificate of adjoining's notification submitted earlier by Mr. Ponessi. Ms. Donckers moved to close the hearing. Mr. Palmer seconded. The motion was approved 3-0.

Ms. Donckers moved to go into public deliberative session. Mr. Palmer seconded the motion, which was approved 3-0. After discussion, Ms. Donckers moved to accept the proposed boundary line adjustment. Mr. Palmer seconded the motion, which was approved 3-0.

Ms. Donckers moved to come out of deliberative session. Mr. Palmer seconded. The motion was approved 3-0.

- 6) Other business
There was no other business. Therefore, at 7:25, Mr. Ponessi moved to adjourn; Ms. Donckers seconded the motion, which passed unanimously.

Because there are no items on the docket for the scheduled June 17 meeting, that meeting was cancelled. As regards the July 1 meeting, Mr. Mance and Ms. Donckers will be away. A decision as to whether to hold the meeting will be made at a later time.

Minutes by ZA Shelly Stiles