

Shaftsbury Development Review Board  
61 Buck Hill Road  
Shaftsbury VT.

Meeting Minutes  
July 16, 2014

Members Present: Mr. Huncharek (Chair), Mr. Ponessi (Vice-Chair), Mr. Day

Members Absent: David Mance, Meghan Donckers,

Substitutes Present: Jay Palmer,

Others: David Kiernan ZA, Jay Coonrad, Jon Endres, Jen Arlotta, Thomas gross, Barbara Gross, Giles Pace

1. Meeting Called to Order at 7 P.M. by Mr. Huncharek. Mr. Palmer joined Board.
2. Conflict of Interest – Mr. Ponessi on Arlotta and McKinney sub-divisions.
3. Sign-in sheet distributed
4. Approval of Minutes July 2, 2014, Motion to approve Mr. Ponessi, Seconded by Mr. Day. Motion Carried 5-0.
5. Application 14-9464 Shaftsbury School Parking lot addition. Reconvene hearing on this application. Mr. Endres addressed Board. He reviewed completed site plan. Parking spaces themselves will have a 17 foot wide isle and 19 foot long spaces, both larger than previously planned. Discussion of construction material and drainage took place. It will be constructed in a way that the school will be able to pave right over it in the future if desired. Delineation of parking spaces was discussed and how to maintain. Directional signs were also discussed to mark the one way flow through lot. Islands will not be bounded by concrete, they will be grass or other material to differentiate the island area from parking area. ZA presented questions he had received. One the increase of handicap parking spaces needed because of increase of overall spaces. One additional will be needed, but not placed in this lot because of distance to school. Another concern was safety due to space and isle size as originally proposed. Board felt this was addressed by Mr. Endres because the size of both was increased in this new plan. Snow removal was also questioned. Mr. Coondad was confident that removal could be accomplished from backdragging then pushing it off to field. A bucket loader would be used if needed. Mr. Ponessi made motion to close hearing, Mr. day seconded. Motion carried 4-0.
6. Mr. Ponessi recused himself from the next two items before the Board. Mr. Bidy joins Board.
7. Application #14-9459: Jennifer Arlotta, Minor Subdivision – Final Approval Parcel 08-20-39. Mr. Ponessi presented application, Lot #1 is existing lot and home, lot #2 will be deferred for septic and well, Lot #3 is proposed for new home. Lot 3 WW permit has been applied for and will be submitted. Mr. Gross questioned what steps would be taken to control runoff from culvert. Mr. Ponessi showed how this would be controlled. Motion to Close hearing Mr. Day, seconded by Mr. Palmer. Motion carried 4-0.
8. Application #14-9482 : Michael and Regina McKinney, Preliminary hearing Minor Subdivision Parcel# 18-01-25.2. Division of parcel into two lots. Lot 1 = 2.01 acres, Lot 2 = 2.52 acres. Motion to accept preliminary plat by Bidy, seconded by Day. Motion passed 4-0. Final Plat approval scheduled on August 6, 2014.
9. Motion to enter deliberative session by Mr. Ponessi, Seconded by Mr. Palmer to consider Application by School.

10. Motion to close deliberative session Mr. Ponessi, seconded by Mr. Palmer. Motion carried 4-0.
11. Motion to Adjourn 2031 hrs. by Mr. Day, Seconded Mr. Palmer. Motion carried 4-0.

Prepared by David Kiernan ZA