

SHAFTSBURY SELECTBOARD
SPECIAL MEETING
AUGUST 23, 2010
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Karen Mellinger, Bill Pennebaker, Craig Bruder, Cinda Morse; Town Officials: Henrietta Billow, Treasurer.

1. Call to Order

Chairman McClintock called the meeting to order at 7:00pm.

2. Announcements

Lon McClintock informed the Board that the road crew was out all night removing the downed trees. Chair McClintock announced that the road crew was addressing the issue of loose gravel on East Road and advised driving carefully on the road.

3. Conflict of Interest Statement

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict of interest was noted for the record.

4. Public Comments

No comments made.

5. Financial Reports: FY2010 Reports, FY2011 Tax Rate

Town Treasurer, Henrietta Billow announced that she was closing the books for fiscal year 2010 with ending funds in the amount of \$111,290.25.

Henrietta stated that she is waiting for the school rates from the state before setting the 2011 fiscal year tax rate. The Listers have set the grand list. Henrietta will email the grand list to the Board members.

6. Approval of Warrants

PAYROLL WARRANT PR#7 IN THE AMOUNT OF \$6,905.32.

Karen Mellinger made the motion to approve payroll warrant PR#7 in the amount of \$6,905.32. Cinda Morse seconded. Motion carried 5-0.

PAYROLL WARRANT PR#6 in the amount of \$7,212.63.

Cinda Morse made the motion to approve payroll warrant PR#6 in the amount of \$7,212.63. Karen Mellinger seconded. Motion carried 5-0.

PAYROLL WARRANT PR#5 IN THE AMOUNT OF \$8,224.79.

Craig Bruder made the motion to approve payroll warrant PR#5 in the amount of \$8,224.79. Karen Mellinger seconded. . Motion carried 5-0.

RETIREMENT WARRANT #W7R IN THE AMOUNT OF \$121.26.

Karen Mellinger made the motion to approve retirement warrant #W7R in the amount of \$121.26. Cinda Morse seconded. Motion carried 5-0.

CHECK WARRANT #W7 IN THE AMOUNT OF \$42,578.07.

Cinda Morse made the motion to approve check warrant #W7 in the amount of \$42,578.07. Craig Bruder seconded. Motion carried 5-0.

CHECK WARRANT #W8 IN THE AMOUNT OF \$23,859.03.

Cinda Morse made the motion to approve check warrant #W8 in the amount of \$23,859.03. Bill Pennebaker seconded. Motion carried 5-0.

CHECK WARRANT #W10 IN THE AMOUNT OF \$52,693.86.

Craig Bruder made the motion to approve check warrant #W10 in the amount of \$52,693.86. Cinda Morse seconded. Motion carried 5-0.

7. Bennington College: Requests to Cater Liquor

Bennington College has requested 16 liquor permits for weekends starting August 31st with the last weekend ending December 6th. The State Liquor Control Board will be called for more information.

Cinda Morse made the motion to approve the request to cater liquor on the dates stated in the request. Karen Mellinger seconded. Motion carried 5-0.

8. Vermont State Police-Community Advisory Board: Invitation to Serve

The Board agreed it was important to have a Board Member and a community member on the Advisory Board. Craig Bruder volunteered to serve on the board.

Cinda Morse made the motion to recommend Craig Bruder serve on the board. Bill Pennebaker seconded. Motion carried 4-0-1 with Craig abstaining.

9. Facilities Planning-Status

The Facilities Committee would like input from neighbors and will be meeting with neighbors abutting the Cole Hall and Landfill sites. They plan to meet on Wednesday or Thursday at 6pm. A revised plan for the sites is expected in December.

10. Personnel Policies

There were no updates on the personnel policies.

11. Liaisons Roles

The Board discussed the relationship between the Town Administrator and the liaisons, what is expected of the liaisons, and who makes decisions in the absence of the Town Administrator. If a Board member is approached they should try to forward the call to the liaison or Town

Administrator. If the Administrator cannot solve a problem then she can direct the problem to the liaison. A draft of the liaison roles will be written and presented to the Board.

12. Preliminary FY2012 Budget Discussions

The Board discussed looking at the big picture. The Board will meet on Sept. 20th to discuss the expectations in the budget, define categories, look over the past 2-3 years, and map out the next 3-5 years. The Board will project the upcoming year at the town meeting.

13. Other Business

A grand list maintenance contract will be discussed with the Listers and will be discussed at a future Board Meeting. The fund balance discussion will be put on a future agenda. Karen Mellinger reminded citizens that Tuesday was primary day. There has been some positive feedback as to the new hours at the landfill. There will be a hazardous waste day in October.

14. Approval of Minutes

Karen Mellinger made the motion to approve minutes for August 2, 2010. Craig Bruder seconded. Changes in Announcements add to last sentence "out of 1800 complaints". Item #12 add r to Proprietors'. In third paragraph changed "reviewed" to "received". On page 3 item 14 minutes for July 26 change 5-0 to 4-0-1 with Karen Mellinger abstaining. Motion carried 5-0.

15. Adjournment

Craig Bruder made the motion to adjourn at 8:40 pm. Cinda Morse seconded. Motion carried unanimously.

Submitted by
Carol MacLean