

Shaftsbury Select Board  
Monday January 16, 2017

1) Call to order

The meeting was called to order at 6:05 pm. Motion to enter executive session by Tim Scoggins for to discuss a new employee. Seconded by Mitch Race, motion passed 4-0-0. Mr. Whitman joined the session at 6:10. Motion to leave executive session at 6:30 by Mr. Scoggins, seconded by Mr. Krulikowski, motion passed 5-0-0. The regular meeting called to order at 6:30 pm. Selectmen Scoggins, Race, Krulikowski, Whitman, and Harrington were present. Town administrator David Kiernan was also present.

2) Conflict of interest statement

Mr. Harrington will recuse himself when a vote on the location of the garage is taken.

3) Approval of minutes

January 2 minutes: Mr. Race moved to approve the minutes. Mr. Whitman seconded the motion. Mr. Scoggins noted that the vote on Town Clerk insurance failed 2-3-0 (not 3-2-0); and that they don't know what the garage price will be and so the sentence referencing that conversation should be deleted. The minutes as amended were approved 5-0-0.

4) Warrants

- Payroll #13: \$28,408.14. Mr. Race moved to approve, Mr. Krulikowski seconded the motion, which was approved 5-0-0.
- Payroll #13.1: \$129.18 (to account for a voided payroll check). Mr. Race moved to approve the warrant. Mr. Whitman seconded the motion, which passed 5-0-0.
- Retirement warrant #61, \$8103.24. Mr. Race moved to approve. Mr. Krulikowski seconded the motion, which passed 5-0-0.
- Retirement warrant #14: \$81.77. Mr. Race moved to approve the motion. Mr. Krulikowski seconded the motion, which passed 5-0-0.
- Retirement warrant #14 (sic) \$23,216.44. Mr. Race moved to approve. Mr. Krulikowski seconded the motion, which passed 5-0-0.
- Check warrant #20: \$38,272.58. Mr. Race moved to approve. Mr. Krulikowski seconded the motion, which passed 5-0-0.

5) Announcements

Mr. Race noted the Ordinary Heroes celebration will be held Saturday May 20.

a) Open elected positions

Mr. Scoggins noted that there are openings for elected positions for town clerk, auditor, 2 selectmen, moderator, delinquent tax collector, lister, grand juror, trustee of public funds, town agent, constable

b) Open appointed positions

Mr. Scoggins reported that there are three positions free on the planning commission, an alternate position and a full member position on the development review board.

Mr. Scoggins notes that cemetery rates went up on January 1, 2017.

c) Info meeting on garage, bylaws:

Mr. Scoggins suggested a meeting on the garage and the bylaw revisions on February 6 at Cole Hall. All selectmen agreed. The hearing will be held beginning at 7 pm on that night, after the start of the regular meeting.

6) Public comments

Mr. Ed Corey read a series of questions.

Mr. Bob Moffitt commented on the proposed bylaw revisions. Mr. Scoggins recorded his comments for sharing with the Planning Commission.

7) Treasurer's report

a) MUNICIPALPAY online payment system

Ms. Dexter shared a cash flow report for December, and explained some movement of money, routine housekeeping items. Ms. Dexter and Mr. Kiernan noted that the auditors' report came back with very few substantive comments. The two will address those comments in time to place a final auditors' report in the town report for town meeting. There was some discussion regarding the different categories used by the auditor and NEMRC.

Ms. Dexter reported that the MUNICIPALPAY website seems to indicate that taxpayers would bear the cost of letting residents use credit cards (by using the company's service fee model), though she should probably sign up for an on-line demonstration to be sure. It seems the town will pay no fees. She needs to explore how it integrates with NEMRC. Ms. Dexter suggested waiting until the new town clerk has been elected to pursue the issue further. The board agreed the town should be able to tell taxpayers what the cost to them will be.

Mr. Race moved to authorize the treasure to move forward on pursuing the MUNICIPALPAY program. Mr. Whitman seconded the motion, which passed 5-0-0.

Mr. Whitman congratulated Ms. Dexter on her successful auditor report.

8) Road foreman report

Mr. Kiernan reported on Mr. Washburn's behalf that the crew is dealing with thawing and freezing, on Horton Hill, Paran Rd., and others, for example. The capital report will probably be ready for the next board meeting. They'll try to finish East Rd. to town line next year (using state funds), and gravel sections on various roads. Mr. Whitman suggested using state funds to fix the culvert and bump on White Creek Road. Mr. Kiernan reported that the Ford 550 truck will be retired this summer, but meanwhile repairs will have to be made to it (and may spend more than he'd hoped). They also plan to purchase a back-up pick up utility as soon as possible. The sixth public works employee will start January 30<sup>th</sup>, and will also work for the water department and recreation department.

9) Proposed New Town Garage and Transfer Station

a) Vote on location

Mr. Race moved to place the highway garage on town-owned property near the current landfill and near where the current transfer station sits and just off North Road. Mr. Krulikowski seconded the motion. Mr. Whitman pointed out that every time consultants inspect and test the site it becomes clearer that site work will cost less than originally projected. The motion passed 4-0-0 with Mr. Harrington recusing.

Mr. Scoggins revisited the report of the garage committee with questions. Mr. Kiernan reported the road crew is hesitant to undertake site work for the building and would prefer professionals be hired to do the work. The crew can still help with trucking and other assistance. Discussion was held re costs of gravel, topsoil, seed, power poles and junction box, and other items. It was suggested that engineer Jason Dolmetsch be asked where he got some of his original figures. (The garage committee suggested lower costs than Mr. Dolmetsch's report.) Could attendant and swap shed be one and the same, and could the town build a new joint shed at a cost of about \$20,000? Should food scraps area be something that could be closed off to bears and other animals? The garage committee will come up with a new spread sheet more clearly comparing garage committee costs to proposed engineer's costs.

Morton needs the town to choose colors before their representative can give a presentation. Mr. Whitman suggested the question should be whether the town wants a stand-out color, or a blend-in color. He recommended blend-in colors and no white doors.

Board decided that the building would be the same as Rupert, Beige with green roof and green highlights (accents), doors to be beige, no white doors.

- 10) FY 18 Budget Adoption – Postponed till next meeting.
- 11) Zoning Bylaws: legal review – Bylaws have been reviewed. Only minor legal adjustments were made.
- 12) Other business – State Weight Permit Restrictions due. None projected for Shaftsbury.
- 13) Review of Action Items – Bennington Rescue funding being discussed for long term. DRB notified that SB is concerned about sight distances and width of road.
- 14) Adjournment – Motion to Adjourn at 8: 25 by Tony Krulikowski, seconded by Ken Harrington. Motion passed 5-0-0