

Town of Shaftsbury VT

Request to Bidders for Hauling Aggregates

2019

The Town of Shaftsbury is accepting bids from qualified contractors interested in **Hauling Aggregates** for its Highway Department. The scope of work is as follows:

- Haul as needed gravel and aggregates from Wallingford Crushed Stone Division of Troy Minerals INC, 4792 RTE 7 Wallingford VT to the highway departments stockpile at 526 North Rd, Shaftsbury VT 05262.
- Hauling and full delivery of the material will be coordinated with the Shaftsbury Highway Department Supervisor and will be conducted Monday thru Fridays
- Hauling will not be permitted on weekends or on Holidays unless there is an emergency.
- Contractor shall be responsible for the clean-up of any fluids that may leak or be spilled from the truck(s) owned or operated by the contractor.
- Contractor shall accept loading slips from the pit operator each day the hauling operation is conducted and shall deliver them weekly to the Highway Department Supervisor. The slips will be written in the name of the Town of Shaftsbury and shall contain the volume of gravel loaded onto each truck for delivery. Wallingford Crushed Stone shall be responsible to bill the Town of Shaftsbury for the gravel or aggregates
- Contractor may submit statements for the hauling and delivery of gravel to the Town of Shaftsbury no more often than weekly and no less often than monthly. The statements shall indicate the dates of delivery and the quantity delivered on each date. The quantities listed on the statement must be verifiable when compared against the daily slips provided by Wallingford Crushed Stone. The Town of Shaftsbury shall process payments from proper statements and shall issue checks to the Contractor within three weeks from the date when statements are submitted.
- If the Contractor fails to deliver quantity of gravel on an as needed basis or the agreed upon amended due date, the Town of Shaftsbury may declare that Contractor to be ineligible for future contract work for the Town of Shaftsbury.

Basis of Bid

Qualified Contractors must submit a price per ton for the gravel and other aggregates that will be delivered from the Wallingford Crushed Stone to the Town's stockpile located at the Town of Shaftsbury highway garage. The per ton price shall be all-inclusive. **The Town of Shaftsbury does not intend to supply labor, fuel, fluids, consumables, insurance or any other good or service.**

Insurance Requirements

Qualified Contractors shall agree to provide and maintain the following types of insurance with these specified limits for the term of this contract:

- **Commercial General Liability Insurance** including but not limited to Bodily Injury, Personal Injury, Broad Form Property Damage, Completed Operations Liability and Contractual Liability with a minimum of \$1,000,000 Combined Single Limit for each occurrence. **The Town of Shaftsbury shall be named as an Additional Insured on the Commercial General Liability Policy and a Certificate of Insurance shall be delivered to the Town of Shaftsbury confirming such, prior to the commencement of the contract.**

- **Commercial Auto Liability Insurance** covering all owned, hired, and non-owned vehicles with a minimum of \$1,000,000 Combined Single Limit for each occurrence. **The Town of Shaftsbury shall be named as an Additional Insured on the Commercial Auto Liability Policy and a Certificate of Insurance shall be delivered to the Town of Shaftsbury confirming such, prior to the commencement of the contract.**

- Statutory Workers' Compensation Insurance and Employers Liability with a minimum of \$1,000,000 Limit for any one occurrence. The Contractor must show evidence of Workers' Compensation and employers Liability Insurance Coverage prior to the commencement of the contract.

The Contractor shall provide the Town of Shaftsbury with such Certificates of Insurance, as required above, with bid documents. **All Certificates shall contain a provision stating the coverage afforded under said policies shall not be cancelled, materially changed or not renewed unless thirty (30) days prior written notice is made to the Town of Shaftsbury, except in the case of non-payment of premium where ten (10) days prior written notice to the Town of Shaftsbury will suffice.**

Permits

Contractor must have valid "Overweight Permits" for the State of Vermont DOT Regulations

Questions & Information Regarding the Work

Call: Mike Yannotti Department of Public Works Foremen (802)-442-9838

Email: DPW@Shaftsburyvt.gov

Bid Due Date

Sealed Bids will be accepted until Monday May 6th 2019 at 3:00 p.m. Bids may be mailed to:

Hauling Bid
Town of Shaftsbury
P.O Box 409 Shaftsbury VT 05262

Sealed Bids may be hand delivered to the Shaftsbury Town Administrator at the Town Hall
61 Buck Hill Rd Shaftsbury VT 05262

Bids will not be accepted by fax or e-mail

The Town Administrator and Select Board of the Town of Shaftsbury will review the bids at the next regularly scheduled Select board Meeting, May 6 2019.

The Town of Shaftsbury reserves the right to reject any and all bids/proposals received, to negotiate with any qualified source, or to cancel in part or in its entirety this bid/proposal as in the best interest of the Town of Shaftsbury. This solicitation in no way obligates the the Town of Shaftsbury to award a contract.