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DATE: 07/31/2019

RE: Cross Hill Rd Project.

Town of Shaftsbury is requesting bid proposals for Shaftsbury Highway Road Projects. All work will be accomplished in accordance with the provisions set forth in this Request for Proposals (RFP), approved and accepted town standards, and all applicable Federal, State and local regulations.

Lump Sum proposals are being requested from three (3) or more contractors. Completed proposals will be considered as detailed within the project Special Provisions and work assignment selection made accordingly.

All questions related to this RFP shall be forwarded to Mike Yannotti DPW Foreman, by phone at 802-681-7240, in writing to the address above, by e-mail at [DPW@Shaftsburyvt.gov](mailto:DPW@Shaftsburyvt.gov)

**Cross Hill Rd Project  
BID PROPOSAL FORM**

PROJECT: \_\_\_\_\_

Proposal of \_\_\_\_\_

Name

\_\_\_\_\_  
Address

to furnish the necessary labor, equipment and material to perform all work in accordance with the plans, special provisions, and the description of construction as contained herein, for the Shaftsbury Highway Road Projects project on which proposals will be received **until 1:00 pm EST, August 19<sup>th</sup> 2019 at the office of Town of Shaftsbury. Bids will be opened at the Shaftsbury Select Board Meeting at 6:30PM August 19<sup>th</sup> 2019 at Cole Hall.** The time of opening bids may be postponed by Town of Shaftsbury due to emergencies or unforeseen conditions. This project is situated as follows:

**Project site:**

- Cross Hill Rd Shaftsbury VT

**CONSTRUCTION BEING:**

The following road segments on Cross Hill Road will be brought up to BMP standards as follows:

- Segment 28637 will have a new 15” HDPE driveway culvert and stoned lined ditches installed.
- Segment 28638 will have new stone lined ditches installed.
- Segment 28639 will have new stone lined ditches and a 150ft of 6” HDPE perforated under drain installed.
- Segment 28640 will have a new stone lined ditch and 15” HDPE driveway culvert installed.

**Cross Hill Rd Project  
BID PROPOSAL FORM**

ATTENTION TO BIDDERS

This Proposal shall be filled in by the Bidder, with each Unit Price written IN WORDS AND IN FIGURES and the extensions properly made in figures.

ITEM NO.	DESCRIPTION OF ITEM	UNIT	ESTIMATED QUANTITY	ITEM BID PRICE
	The Lump Sum Contract Amount for construction of the project			\$
1	15" HDPE Driveway Culvert 30 FT wide	EA	2	
2	Stone Lined Ditching	FT	1600	
3	6" perforated Under Drain	FT	150	
<b>PROJECT BID FOR AWARD CONSIDERATION=</b>				<b>\$</b>

## Cross Hill Rd Project

### BID PROPOSAL FORM

#### NOTES:

1. The completion date for this work shall be on or before **Friday November 1<sup>st</sup> 2019** for the complete and accepted work.
2. All communications will go through the Town Highway Foreman Mike Yannotti. Any question(s) posed during the bidding process will be distributed electronically to all bidders in a question - answer format.
3. There will be a pre bid meeting held at the **Cross Hill Rd Shaftsbury, VT, 7:30am August 13<sup>th</sup> 2019**. All site locations will be visited. **Attendance is mandatory.**
4. Contractor must complete work in accordance with specifications contained in Vermont's Better Backroads Manual.
5. Any damage caused by the Contractor's operations will be repaired by the Contractor at the Contractor's expense.
6. If multiple bids are submitted from any one contractor, the last bid submitted prior to the submitted by date and time will be considered the official bid. All previously submitted bids will not be opened and will be returned.
7. All item quantities are estimates and the Town of Shaftsbury does not guarantee estimated quantities will be used.
8. All Contractors performing work for the Town of Shaftsbury must provide a certificate of insurance for liability and workman's comp.
9. The Town of Shaftsbury reserves the right to reject any or all bids/proposals received, to negotiate with any qualified source, or to cancel in part or in its entirety this bid/proposal as in the best interest of the Town of Shaftsbury. This solicitation in no way obligates the Town of Shaftsbury to award a contract.

**Cross Hill Rd Project  
BID PROPOSAL FORM**

In order to be considered responsive to this RFP, each proposal shall conform to the following requirements. The contractor shall:

1. Submit by mail or hand deliver one (1) copies of the proposal in a sealed envelope to David Kiernan, Town Administrator, PO Box 409, 61 Buck Hill Road, Shaftsbury VT 05262. Bid documents must be received by 1PM August 19<sup>th</sup> 2019. Any bids received after that time will be returned unopened.  
Emailed bids **will not** be accepted.
2. Clearly indicate the following on the outside of the sealed envelope containing the proposal:
  - a. name and address of the prime contractor
  - b. bid due date and time
  - c. envelope contents (proposals)
  - d. project name

If any of the above requirements are not met, the proposal will not be considered.

Sincerely, Mike Yannotti DPW Foreman

